

What happens if a clerk does not complete the training, besides letting the Board know?	The clerk is required to retake MCT Core and 3 hours of election training by the first election of the new term.
For the Q&A/cracker barrel session: Do I need to print off every voter registration certificate?	If they came in online through the MyVote website, no, you do not have to. S
If the list is submitted electronically, the list containing the original signature(s) of the appropriate party affiliate must follow, postmarked no later than the deadline.	Yes, that is correct.
What if we don't receive the list containing the original signatures when they submitted it electronically?	It's up to your governing body to determine how to proceed.
In our township, the Republican Party submitted a list which has spouses of 2 board members on it. They would not be able to work when their spouse is on the ballot. This would make the number of workers from that party less than 4. Do I just have the 3 that are not spouses work that election and then appoint anyone for the other 4? I assume I don't have to contact the Republican Party to let them know.	If they don't have sufficient nominees to fill the positions, the remaining positions would be unaffiliated. You should contact the party because they can send in additional nominees to fill vacancies.
I received a SVD only list from the Republican Party. None of the people on the list reside in my municipality, they all do live in the County. This is the first time I've received a separate SVD list. None of the people on this list are on the Election Inspector list.	Political parties can nominate officials to serve as SVDs. They need to be qualified electors of the county.
When we add the names from a party to our list that is going to the board for approval in December, do we need make a designation that they are political appointees? Or can they just be added to the general list of names?	Designate your nominees as affiliated by Democratic or Republican party or unaffiliate.
Are election inspectors required to be citizens of the municipality?	Qualified electors of the municipality.
Do you have to contact the party if an election inspector from the list leaves?	As a best practice, yes.
It was my understanding that we had to use party affiliated in duties that require two inspectors i.e. poll books, remaking ballot etc. so there was a party balance in those duties. To confirm, that is not the case? It is up to the clerk/Chief Inspector where to place them on election day?	Any election day task requiring two inspectors should be balanced between party appointments whenever possible.

I have received a list of three inspectors from the Republican Party which is the winning party from the 2020 General Election. I will be submitting those three names along with the unaffiliated inspectors from the past. Am I obligated to first schedule the three party-listed inspectors for all of the elections in 2022-23?	Yes, for the positions the party is entitled to fill.
what if someone belongs to a political party in a county other than where they live? i.e. party member in Portage County but lives and votes in Wood County	It does not impact their nomination.
what about party nominees that just never respond to our outreach - do we need to notify the party?	That is best practice. Be sure to document your communications.
If we have only full day election workers do we have to allow people from the lists to only work 1/2 days if that's what they want?	If you have full shifts, political appointees must work full shifts as well.
So even if a list is received electronically, we need something mailed to us?	The certified list can be emailed/faxed to the governing body/clerk by the deadline and must be followed by a hard copy list postmarked by the deadline.
So if we received a list via email from one party and the list was never mailed, we do not need to use those inspectors?	That is a decision by your governing body.
What should we do if they send us a nominee who is deceased?	Contact the party and let them know you will not be appointing this individual.
Can those initials be printed on the envelope since no one would be issued one without that requirement being met?	No, state law requires the clerk to initial the envelope when they determine the voter has met the photo ID law.
If we have 2 voting machines - are we allowed to process the absentee ballots on one machine and then have the in person voters use the other?	Yes, some municipalities do so.
What should I do if I have an extreme shortage of election workers?	Please review our recruiting election inspectors' guidance. Consider members of your governing body who are not on the ballot, members of community organizations, high school students, etc.
Are we anticipating any changes to absentee envelopes? I am about to place a large order, but don't want to end up with obsolete products. Thanks!	The envelope will only be updated if the legislature or commission requires it to be. We don't recommend large orders of envelopes.
Any guidance on absentee voting in care facilities for 2022 elections?	Coming up in the January 12, 2022 webinar!
I received a post card from a company called Inter-Quest. They ask...Are you compliant for the 2022 Elections? One bullet point says "Mandated .gov email" Is it mandatory?	No, it's not.

Indefinitely confined people-are we supposed to investigate if these people really should be considered IC	Please see our clerk communications regarding this issue.
On Election Day, can a registration station be set up outside of the polling place? For example, poll books and machines are in the community room, but voter registration tables set up in council chambers?	Yes.
For a Village using a Caucus system, do you need to send out the Declaration of Candidacy and Campaign Registration Statement to trustees up for re election before the January 4 deadline, or do you wait until they are nominated at the Caucus hearing to give them these papers?	It's sent within five days of nomination by the caucus.
Can you do Central County in even years only?	Our recommendation is to continue with Central Count once it has been implemented.
My municipality has 2 counties. Can poll workers from one county work at a polling place in the other county that they do not reside?	Yes.
I am starting to receive absentee requests for next year from snow birds. Should I wait until January 1st to enter them into WisVote if the voter already has a calendar year absentee request in the system?	Calendar year requests can only be made after January 1. You should contact those voters and let them know they must resubmit their request.
Is there a template for posting notice of an incumbent files noncandidacy?	No template, post the name of the candidate, office and date of notification.
I am a chief inspector; can I also be a witness on my neighbor's absentee ballot?	Yes. The only people who cannot serve as a witness is a candidate for office.
Is there a DMV check for driver's license for temporary US residents (non US citizens/immigrants)? WI Driver's license for non-citizens appear exactly the same as citizens. How can we avoid this concern for election day registrants as well?	Election Day Registrants indicate that they are citizens of the United States on the voter registration application
Republican party sent a letter that we are supposed to certify if people are IC. They also stated that we are supposed to send letters to kick off the IC if they didn't vote absentee or voted in person.	They have no authority to do so.
I submitted the EL-362 with an address change and it still hasn't been updated. How long does this take?	Very quickly. If you don't see a change, please contact the Help Desk.
For a Village using a Caucus, is a trustee required to file a Notification of Non Candidacy?	Yes, as part of the new law.

<p>We had lists submitted from both parties, the party who should be allowed more only submitted 1 name and the other party submitted 4. Do we have to have all 4 of other party's nominees work each election because that would make the balance off?</p>	<p>They get as many positions as they are entitled to, regardless of how many names they submit.</p>
<p>How often are the election day manuals updated, and how do we find out when an update is done.</p>	<p>We update the manuals when there have been legislative changes or commission directives. We always post a memo notifying clerks when an update has been posted and where in the manuals the updates have been made.</p>
<p>do county clerks have the same training requirements as municipal clerks?</p>	<p>County clerks are not required by state law to take training.</p>
<p>What is the best way to provide voters with a list of write ins? I.e. should these list be printed up early?</p>	<p>The list is given to the poll workers to hand out on Election Day to voters who ask if there are any registered write-ins.</p>
<p>Any plans to change the voter registration or absentee ballot application forms?</p>	<p>Not that we are aware of.</p>